

Job Announcement: Project Researcher (Liberal Arts Communicator/National Museum of Japanese History), National Institutes for the Humanities

June 26, 2019

National Institutes for the Humanities
(Inter-University Research Institute Corporation)

Since fiscal year 2017, the National Institutes for the Humanities (hereafter “NIHU”) has promoted the education and training of Liberal Arts Communicators at its Center for Information and Public Relations (CIP). “Liberal Arts Communicator” refers to a researcher who not only conducts research but is also aware of the importance of promoting the understanding and presence of human cultural research* in society and is able to communicate this to the public. The opening announced here is part of NIHU’s effort to nurture such personnel.

NIHU is calling for applications for a Liberal Arts Communicator to be posted to an institution under NIHU as Project Researcher (project assistant professor) to inform and publicize academic research resources and engage with the community in collaborative activities as described below.

*Human cultural research: a new, comprehensive field of research on human culture integrating related fields such as the natural sciences with basic research in the humanities and social sciences.

Position title: Project Researcher (project assistant professor, liberal arts communicator), Center for Information and Public Relations

Note: This is a full-time, fixed-term staff position as defined in NIHU’s employment regulations for fixed-term staff.

Number of positions to be filled: One

Location of work: National Museum of Japanese History
117 Jōnai-chō, Sakura-shi, Chiba Prefecture 285-8502, Japan

Duration of contract: October 1, 2019–September 30, 2022

Job description: The successful candidate shall be responsible for the following duties at the National Museum of Japanese History (hereafter “Rekihaku”) under the Director of the Center for Information and Public Relations, National Institutes for the Humanities.

1. Participate in study and research activities conducted by Rekihaku while making use of his/her own specialty.
2. Collect information on Rekihaku’s research activities and plan and implement effective initiatives to benefit society by transmitting, publicizing, and publishing information, including outreach to non-Japanese audiences.

3. Through interactive communication with the community, cooperate with exhibition tasks for visible presentation of research results.
4. Collect information on research activities at the entire group of NIHU institutes and cooperate with efforts to benefit society by transmitting and publicizing transdisciplinary information.
5. Communicate the results of human cultural research through a variety of media such as symposia and other methods of information transmission involving collaboration with society and the mass media.
6. Participate in work related to dissemination of information by the Center for Information and Public Relations.

Qualifications for applicants: Applicants must meet following qualification by October 1, 2019:

Hold a doctoral degree, or have an equivalent level of capability

Conditions for appointment: The successful candidate will:

1. Possess a strong desire to obtain the skills required of a Liberal Arts Communicator who communicates with the public in transmitting and promoting the results of human cultural research.
2. Have a record of research achievements in a field of the humanities (preferably history, archaeology, folklore, informatics or the like) as well as an interest in Integrated Studies of Cultural and Research Resources. **
3. Following appointment, participate in training programs and internships within NIHU or those offered by outside institutions, as deemed necessary for a Liberal Arts Communicator (travel expenses, etc., to be provided as needed).
4. Be proficient in the English language (preferably having written articles, research notes, books, columns, etc., on humanities topics in English or possessing the ability to give oral presentations and handle question and answer sessions in English). Applicants with English language test scores should indicate the score in the appropriate column of their resume.
5. Priority will be given to females when qualifications are equal.

Note: All nationalities may apply. However, if Japanese is not the applicant's first language, Japanese language skills sufficient for smooth performance of work duties are required. Non-Japanese applicants must have a residency status that does not restrict their activities within Japan or be able to attain such status before the starting date of employment.

**Integrated Studies of Cultural and Research Resources (*sōgō shiryō gaku*): A new field of study being promoted by Rekihaku to analyze and study in varied formats the materials retained in universities and history museums. By cataloguing the variety of "objects" by historic period, region, and category and integrating the results gained from diverse perspectives, Integrated Studies of Cultural and Research Resources can lead to more significant levels of joint utilization and joint research. The aim is to construct a new vision

of Japanese history and create a new academic field that goes beyond the disciplines of humanities, natural sciences, and informatics through the effective utilization of historical materials from Japan.

Employment conditions:

- The Discretionary Labor System for Professional Work will apply.
- Work days: Monday–Friday
- Basic work hours: 8:30–17:15
- Basic break time: 12:00–13:00
- Days off: Saturday and Sunday; legally designated national holidays; December 29–January 3; other days designated by NIHU
- Annual paid leave: provided annually based on NIHU regulations

Note: Other items related to employment conditions are as noted in the NIHU staff regulations regarding work hours and annual paid leave.

Salary and benefits:

- Annual salary system (based on NIHU fixed-term employee regulations).
6,000,000 yen (one-twelfth of annual salary to be paid out each month).
- There is no provision for additional payment for commuting, housing, or other expenses, bonuses or retirement allowance.

Insurance, etc.: Enrollment in the Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association (short-term, long-term (pension)), employment insurance. Workers' compensation insurance applies.

Note: Premium contributions and insurance payments will be deducted from the monthly salary.

Application documents

1. Application: 1 original, 6 copies (A4 size)
 - Resume (with photo attached) (document 1)
 - Work history (format unspecified)
 - Motivation for applying (document 2)
 - Aspirations as a Liberal Arts Communicator (document 3)
 - Experience related to education and research at university, etc. (document 4)
 - Summary of research achievements (document 5)
 - List of research achievements (document 6)* (format unspecified)

Note: For documents 1 through 5, the stipulated forms must be used with the information presented on a single page for each form.

2. Principal research achievement (1 item; 1 original or copy)

Note: The item submitted should be underlined in document 6 above, "list of research achievements."

Note: Use of personal information

- Please understand that the application documents cannot be returned.
- Application documents will not be used for purposes other than the selection process, and after the selection process is completed, NIHU will dispose of the documents in a responsible way.
- However, the personal information of the candidate selected will be retained for purposes of human resources management.

Application method:

- Use double-sided printing for all application documents.
- Information entered on the application documents should be in Japanese.
- For the application itself (item 1, above), the original forms should be fastened with a binder clip at the upper left side. The copies should be fastened with a staple at the upper left side.
- The principal research achievement (item 2, above), if not separately bound, should be fastened at the upper left with a binder clip.

Note 1: As research achievements will not be returned, we urge you to submit copies only.

Note 2: Changes or supplements to applications will not be accepted after the application documents have been received.

Application documents should be sent in a single package by a method allowing the sender to confirm receipt (simplified registered mail [*kan'i kakitome*, etc.]) to the following address. (Applications by e-mail are not accepted.)

Center for Information and Public Relations Office
National Institutes for the Humanities Headquarters
Hulic Kamiya-cho Building 2F
Toranomom 4-3-13
Minato-ku, Tokyo 105-0001
JAPAN

Note 1: Please note in red on the envelope: “Tokunin Kenkyuin (Liberal Arts Communicator, Rekihaku) application materials”

Note 2: Contact information: Tel: +81-3-6402-9234 e-mail: cip-office@nihu.jp

Deadline for application: Must arrive no later than 5:00 p.m., July 31 (Wed.), 2019

Selection method and notification of selection result

- Selection method:
First stage selection: Review of submitted documents
Second stage selection: Interviews (of those who have been passed the first stage selection)
Date and time: August 30 (Fri.), 2019

Location: National Institutes for the Humanities Headquarters (same as location to send application forms)

Note: Travel expense for interview to be borne by applicant.

- Notification of selection result:
First stage selection result: Notification to applicant on or after August 7(Wed.), 2019
Second stage selection result: Notification to applicant on or after September 4 (Wed.), 2019

Other

- For information on the National Institutes for the Humanities please refer to <https://www.nihu.jp> or <https://www.nihu.jp/en>
- Individual queries about selection results cannot be accommodated.
- Should there be falsifications in the application documents, or should it be determined that the candidate is not suitable to become a researcher at the Center for Information and Public Relations, the offer of employment may be withdrawn even after the decision to employ has been made.